

# PrintBoss Duplication Signature Order Form

*This is the duplication of a signature Wellspring has already created. If you are ordering a brand new signature, please fill out the "PrintBoss Signature Order Form" from our website, [www.wellspringsoftware.com/Orders](http://www.wellspringsoftware.com/Orders).*

**To create a duplicate of an existing signature file, the cost is \$30.00 per signature. Please choose media option below, either a CD or USB, for \$15.00 each. Please email ([orders@wellspringsoftware.com](mailto:orders@wellspringsoftware.com)) or Fax (636)527-0012.**

Bill To: _____ Contact: _____ Company Address: _____ PrintBoss Serial # (required): _____ Phone: _____ <b>Payment Information: All signatures REQUIRE prepayment in order to process.</b> <input type="checkbox"/> Check Enclosed <input type="checkbox"/> Credit Card (MC, VISA, DISCOVER, AMEX) CC. #: _____ CV _____ Exp Date: _____ Card Name: _____ Authorized Signature: _____ Credit Card Billing Address: _____	Ship To: _____ Contact: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Country _____ Phone: (____) _____ Fax: (____) _____ Commercial Address? Y ____ N ____
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**PLEASE SIGN BELOW FOR FINAL AUTHORIZATION TO CREATE SIGNATURE. FORM CANNOT BE PROCESSED WITHOUT CONSENT.**

(Authorized representative certifying authority of Signature A and/or Signature B to sign checks)

**Approved by (print):** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**(FOR Multiple signatures only)**

- |   |   |
|---|---|
| <input type="checkbox"/> (2) Duplicate Signatures printing together | <input type="checkbox"/> Requesting (2) Duplicate Signatures & (1) Media                  |
| <input type="checkbox"/> (2) Duplicate Signatures printing separate | <input type="checkbox"/> Requesting (2) Duplicate Signature & (2) Media                   |
| <input type="checkbox"/> (2) Duplicate Signatures printing separate | <input type="checkbox"/> Requesting (2) Duplicate Signatures & # of media indicated below |

	Signature Media / Quantity	Cost of Sig File and Media	Total
<b>Sig A</b>	Duplicate File = \$30.00  Preferred Media = \$15.00 each	Each duplicate signature is \$30.00 each, and each preferred media is \$15.00 each (\$45 total). <b>Additional media is \$15.00/media.</b> Please check below which media preferred - (1) CD or (1) USB. <input type="checkbox"/> CD Qty: ____ OR <input type="checkbox"/> USB Qty: ____  Signature File Name* (required): _____  Key Code: _____	<b>\$45.00</b> _____ _____
<b>Sig B</b>	Duplicate File = \$30.00  Preferred Media = \$15.00 each	Second duplicate signature is \$30.00. <b>Additional media is \$15.00/media.</b> <input type="checkbox"/> CD Qty: ____ OR <input type="checkbox"/> USB Qty: ____  Signature File Name* (required): _____  Key Code: _____	_____ _____
<b>CAN</b>	<b>Canadian Customers FedEx Option</b>	For all Canadian customers, check box if prefer FedEx Ground (additional taxes & fees apply), otherwise we ship USPS to Canada. <input type="checkbox"/> <b>FedEx Ground</b>	_____ _____
<b>Rush</b>	24-hour turnaround = \$100  <i>(Overnight shipping not included)</i>	"Rush" option fee includes processing signature(s) within 24-hours. <b>This fee does not include expedited shipping.</b> Standard shipping rates apply unless indicated below. <input type="checkbox"/> <b>RUSH \$100</b> <input type="checkbox"/> <b>Overnight Shipping</b> (call 800-600-6861 to request quote)	_____ _____

*For a new signature, please fill out the "PrintBoss Signature Form" on our website (price is \$90.00 each). This form is for duplicate signatures only. <http://www.wellspringsoftware.com/Commerce/Products/signaturedisks.aspx> - PrintBoss Signature Form"*

- Missouri Residents add 6.925% otherwise there no extra tax charged.
- All Prices are in USD (US Dollars)

*Note: Prices are subject to change without notice. Updated August 2017.*

**U.S. Ground Delivery\*: \$ 9.00**

Grand Total: \_\_\_\_\_