

PrintBoss Duplication Signature Order Form

This is the duplication of a signature Wellspring has already created. If you are ordering a brand new signature, please fill out the "PrintBoss Signature Order Form" from our website, www.wellspringsoftware.com/Orders.

To create a duplicate of an existing signature file, the cost is \$30.00 per signature. Please choose media option below, either a CD or USB, for \$15.00 each. Please email (orders@wellspringsoftware.com) or Fax (636)527-0012.

Bill To: _____ Contact: _____ Company Address: _____ Email (required): _____ PrintBoss Serial # (required): _____ Phone: _____ Payment Information: All signatures REQUIRE prepayment in order to process. <input type="checkbox"/> Check Enclosed <input type="checkbox"/> Credit Card (MC, VISA, DISCOVER, AMEX) CC. #: _____ CV _____ Exp Date: _____ Card Name: _____ Authorized Signature: _____ Credit Card Billing Address: _____	Ship To: _____ Contact: _____ Address: _____ _____ City: _____ State: _____ Zip: _____ Country _____ Phone: (____) _____ Fax: (____) _____ Commercial Address? Y ___ N ___
---	---

PLEASE SIGN BELOW FOR FINAL AUTHORIZATION TO CREATE SIGNATURE. FORM CANNOT BE PROCESSED WITHOUT CONSENT.

(Authorized representative certifying authority of Signature A and/or Signature B to sign checks)

Approved by (print): _____ **Signature:** _____

(FOR Multiple signatures only)

- | | |
|--|---|
| _____ (2) Duplicate Signatures printing together
_____ (2) Duplicate Signatures printing separate | _____ Requesting (2) Duplicate Signatures & (1) Media
_____ Requesting (2) Duplicate Signature & (2) Media
_____ Requesting (2) Duplicate Signatures & # of media indicated below |
|--|---|

	Signature Media / Quantity	Cost of Sig File and Media	Total
Sig A	Duplicate File = \$30.00 Preferred Media = \$15.00 each	Each duplicate signature is \$30.00 each, and each preferred media is \$15.00 each (\$45 total). Additional media is \$15.00/media. Please check below which media preferred - (1) CD or (1) USB. <input type="checkbox"/> CD Qty: _____ OR <input type="checkbox"/> USB Qty: _____ Signature File Name* (required): _____ Key Code: _____	\$45.00 _____ _____
Sig B	Duplicate File = \$30.00 Preferred Media = \$15.00 each	Second duplicate signature is \$30.00. Additional media is \$15.00/media. <input type="checkbox"/> CD Qty: _____ OR <input type="checkbox"/> USB Qty: _____ Signature File Name* (required): _____ Key Code: _____	_____ _____
CAN	Canadian Customers FedEx Option	For all Canadian customers, check box if prefer FedEx Ground (additional taxes & fees apply), otherwise we ship USPS to Canada. <input type="checkbox"/> FedEx Ground	_____ _____
Rush	24-hour turnaround = \$100 <i>(Overnight shipping not included)</i>	"Rush" option fee includes processing signature(s) within 24-hours. This fee does not include expedited shipping. Standard shipping rates apply unless indicated below. <input type="checkbox"/> RUSH \$100 <input type="checkbox"/> Overnight Shipping (call 800-600-6861 to request quote)	_____ _____

For a new signature, please fill out the "PrintBoss Signature Form" on our website (price is \$90.00 each). This form is for duplicate signatures only. <http://www.wellspringsoftware.com/Commerce/Products/signaturedisks.aspx> - PrintBoss Signature Form"

• MO & NC Residents charged Tax - please contact us if questions

• All Prices are in USD (US Dollars)

Note: Prices are subject to change without notice. Last Updated January 1, 2020

U.S. Ground Delivery*: \$ 10.00

Grand Total: _____